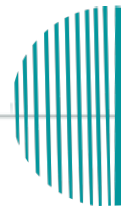




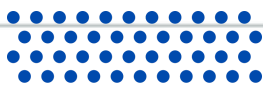
Out-of-Field

**ASSISTANCE**

**SCSB  
EMPLOYEES**



**WHAT CAN HUMAN  
RESOURCES DO TO HELP  
YOU?**





# DO YOU HAVE EXPERTISE IN A SUBJECT AREA?

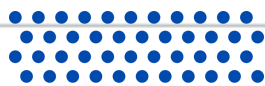




**Have you submitted an "In-Field Designation Evaluation" form to see if you qualify for a subject area expertise exemption?**



**<https://bit.ly/3Hhrq07>**

**USE THE LINK ABOVE TO ACCESS  
THE FORM. SUBMIT YOUR  
COMPLETED FORM AND EVIDENCE  
TO MRS. TEETER MCMULLEN.**





**DO YOU KNOW HOW  
TO REGISTER FOR A  
SUBJECT AREA  
EXAM AND DO YOU  
NEED STUDY  
RESOURCES?**



**SAE Homepage**



**<http://www.fl.nesinc.com/index.asp>**

**Registration**

**[http://www.fl.nesinc.com/FL\\_Register.asp](http://www.fl.nesinc.com/FL_Register.asp)**

**SAE Resources**

**[http://www.fl.nesinc.com/FL\\_TIGS.asp](http://www.fl.nesinc.com/FL_TIGS.asp)**





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# **DO YOU NEED HELP PASSING A SUBJECT AREA EXAM?**

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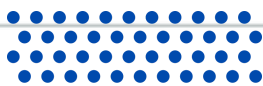
Beginning January 1, 2023, the SCSB has allocated funds to pay for online assistance to help our teachers develop the knowledge, skill and attitude needed to pass state teacher certification exams.

<https://thelearningliaisons.com/home>

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**CONTACT MS. CHERYL  
COLE IF YOU NEED  
HELP REGISTERING!**






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## **SUBJECT AREA EXAM**


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### **REIMBURSEMENT**

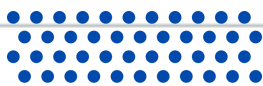
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**Beginning July 1, 2022, the SCSB has allocated funds to reimburse fees for subject area exams, including the cost of retakes.**



**PLEASE CONTACT  
MRS. TEETER  
MCMULLEN FOR A  
REIMBURSEMENT**

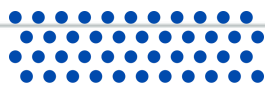




## **SUBSTITUTE COVERAGE FOR TESTING DURING WORK HOURS**



If requested, we will hire a substitute to cover your classroom so you can take your subject area exam during the work week. Please e-mail proof of exam registration to Mr. Chris McKinney and he'll supply a funding code for your TDE.



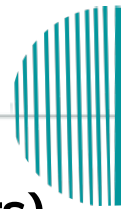


# DO YOU NEED FREE ESOL CLASSES?



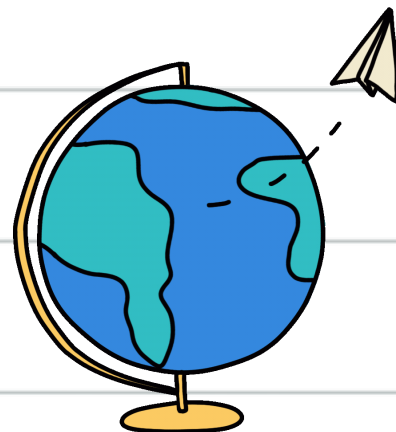
Our employees may take courses through  
Literacy Solutions at no charge.

<http://sumtercounty.literacysolutions.net>



Applied Linguistics (60 Points)  
Cross Cultural Communications (60 Points)  
Curriculum and Materials Development (60 Points)  
Methods of Teaching ESOL (60 Points)  
Testing and Evaluation of ESOL (60 Points)  
ESOL Basic/Essential (18 Points)

**CONTACT MS. CHERYL COLE IF YOU  
NEED HELP REGISTERING OR NEED TO  
KNOW WHICH CLASSES TO TAKE.**





# DO YOU NEED FREE READING CLASSES?



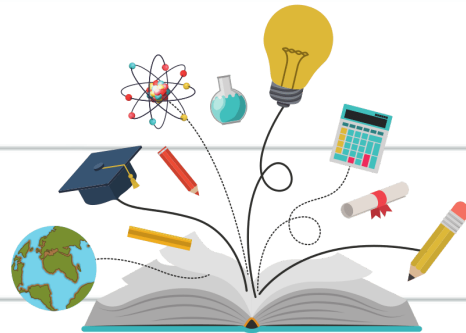
Our employees may take courses through  
Literacy Solutions at no charge.

<http://sumtercounty.literacysolutions.net>



- Comp. 1: Foundations of Reading Instruction
- Comp. 2: Application of Research-Based Instructional Practices
- Comp. 3: Foundations of Assessment
- Comp. 4: Foundations & Applications of Differentiated Instruction
- Comp. 5: Demonstration of Accomplishment

**CONTACT MS. CHERYL COLE IF  
YOU NEED HELP REGISTERING OR  
NEED TO KNOW WHICH CLASSES  
TO TAKE.**



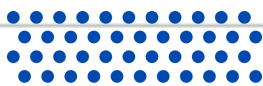
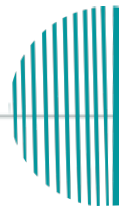




**DO YOU HAVE COLLEGE  
COURSES THAT CAN BE  
USED FOR ESOL OR READING  
CREDIT?**



**Our Supervisor of Certification reviews all transcripts and course descriptions and acts upon each request for a transfer of credits. If you would like your transcripts reviewed to see if we can award you credits for ESOL or Reading, please send your transcripts to Mrs. Teeter McMullen.**





# PLEASE LET US KNOW WHAT WE CAN DO TO HELP YOU!



**dana.williams@sumter.k12.fl.us**  
**cynthia.simmons@sumter.k12.fl.us**  
**teeter.mcmullen@sumter.k12.fl.us**  
**chris.mckinney@sumter.k12.fl.us**  
**cheryl.cole@sumter.k12.fl.us**



**<https://www.sumter.k12.fl.us/domain/380>**

